

Karlo Rodriguez

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SKILLS & CERTIFICATIONS

Certifications: Google IT Support Professional; Microsoft Technical Associate for HTML & CSS, JavaScript; Microsoft Office Specialist for Excel 2016; Overdose Prevention & Response Training; First Aid/CPR/AED

Skills: Information Technology support; Microsoft 365/Google Workspace; Customer Service; Leadership/Communication; Writing; Childcare Experience; Teamwork

EDUCATION

University of Washington Bothell

Bachelor of Arts, Educational Studies; Minor in Child & Youth Development Expected, March 2026

Relevant Coursework: Digital Thinking, Research Writing, Teaching and Learning in a Multicultural Society, Computer Programming for Java, Introduction to Special Education, STEAM Education

TEACHING EXPERIENCE

Technology Instructor, Greater Maple Valley Community Center July 2023 – Present

- Created lesson plans, course materials, presentations, and helped instruct students.
- Taught lessons consisting of JavaScript/HTML/CSS programming & computer literacy.

Student Ambassador, University of Washington Bothell March 2024 – December 2025

- Ambassadors lead campus tours to prospective students and answer any questions about the university.
- Assists with front desk services and office-related tasks, for the Office of Admissions.

Orientation Leader, University of Washington Bothell March – September 2023

- Assisted orientation-related programs for first year and transfer students and parent/families.
- Led small groups of 10-20 students through campus tours, activities, and student networks.

PROFESSIONAL EXPERIENCE

Student Technology Consultant, UWB/CC Campus Library October 2023 – June 2025

- Assist library patrons with printing services and technical support help for Mac/PC computers.
- Utilized customer service skills and assisted with circulating technology for library patrons.

Jr. All Stars Recreation Leader, City of Kent, Washington September 2021 - June 2022

- Planned, organized, and led several activities from small games and exercise to cooking lessons for students aged 6-12.
- Programs consisted of 20-30 participants after-school and monitored/supervised students to maintain a safe play environment.

References available upon request